

**STATEMENT OF WORK
FOR
OIL WATER SEPARATOR CLEANING
AT
VARIOUS LOCATIONS ON SCOTT AFB (SAFB)
01 OCT 15 – 30 SEP 16**

GENERAL REQUIREMENTS

1. DESCRIPTION OF WORK. The contractor shall furnish all labor, transportation, materials and equipment to clean oil water separators (OWS) at various building locations at SAFB as identified in paragraphs 8. This is to be accomplished by physically removing all liquids and solid debris from the OWS. Work is to be accomplished in accordance with state and federal pollution laws. Work shall be scheduled through the 375th CES Utilities Section.

2. STANDARD WORKDAY/WEEK. Whenever possible, work shall be accomplished during the standard 8-hour day, 5-day week, Monday through Friday, between the hours of 7:00 AM and 4:00 PM local time, excluding Federal legal holidays and non-workdays resulting from holidays occurring on weekends. Work may be required during off-duty hours and weekends to meet special requirements.

3. USE OF UTILITY SERVICES. The contractor shall be permitted the use of utility services (water and electric) from the government's existing system outlets. Temporary utility connections shall be at the contractor's expense and installation shall be subject to the approval of the contracting officer or his designated representative. Upon completion of the project, the temporary connections shall be removed and the service left in a condition equal to that before the temporary connection was made.

4. BASE AND SAFETY REGULATIONS. The contractor shall provide a written guarantee accepting total liability for all cleanup expenses for any accidents or spills while installing, transporting, storing recycling or disposing of OWS contents. The contractor shall comply with the most stringent requirements of all applicable federal and state regulations. The contractor shall comply with all provisions of the Occupational safety and Health Act (OSHA) and the Corps of Engineers Manual, EM 385-1-1, entitled "General Safety Requirements." The contractor shall conform to all Air Force regulations and directives pertaining to security, safety, fire, traffic, and personnel clearances in so far as they pertain to the contractor's activities while on Scott AFB. The contractor shall brief his workers on safety and fire prevention regulations.

5. PERFORMANCE REQUIREMENTS. The contractor shall provide all equipment, labor and materials to perform the following services in accordance with this project:

5.1 The contractor shall completely remove all liquids and solids from the OWS listed in paragraph 8 on an annual basis.

5.2 Contractor shall notify the Utilities Shop (618-256-1686) 48 hours prior to service. Government personnel shall accompany contractor at Government's discretion to observe service.

5.3 Inspection Control: The government may perform inspection control checks on the contractor performance. The Contracting Officer or his designated representative will provide visual inspection of the OWS area and provide documentation of oil build-up within this area prior to contractor start-up.

5.4 In the event a spill occurs while the contractor is transporting, storing, recycling or disposing of Scott AFB materials, the contractor will pay all costs and expenses of cleanup of that spill.

5.5 In the event the contractor's vehicle and/or equipment cause a spill while on Scott AFB, the contractor will pay all costs and expenses of cleanup of that spill.

6. FINAL CLEAN-UP/MANIFEST. Upon completion of the work, all equipment and debris shall be removed from the site and the area shall be left in a neat condition acceptable to the contracting officer's representative. Any residues from spills caused by the contractor during the course of the operation must be cleaned up to levels acceptable to federal and state environmental criteria, at no additional cost to the government. Before leaving the base, the contractor shall also stop by Building 531 (Environmental Management) to complete all manifest required documents.

7. PROTECTION OF GOVERNMENT PROPERTY. The contractor shall be held liable for any property damages caused as a result of contractor activity.

8. OIL WATER SEPARATORS. The following listing of facilities that have been identified to have OWS cleaned as described in Paragraph 5 on an annual basis during the contract period.

| Building | Location | Size |
|------------|---------------------|------------------|
| Bldg. 450 | Inside wash Bay | Est. 300 Gallons |
| Bldg. 450 | North | 1,000 Gallons |
| Bldg. 450 | Middle | 1,000 Gallons |
| Bldg. 450 | South | 1,000 Gallons |
| Bldg 548 | Transportation | 2,000 Gallons |
| Bldg. 570 | GOV Carwash | 4,000 Gallons |
| Bldg. 742 | Vehicle Maintenance | 1,000 Gallons |
| Bldg. 1988 | POV Carwash | 350 Gallons |
| Bldg. 1989 | Hobby Shop | 350 Gallons |

Contractor Consent to Background Checks: The contractor and, as applicable, subcontractor shall not employ persons for work on this contract if such employee is identified as a potential threat to the health, safety, security, general well being or operational mission of the installation and its population, nor shall the contractor or

subcontractor employ persons under this contract who have an outstanding criminal warrant as identified by Law Enforcement Agency Data System (LEADS) through the National Crime Information Center. LEADS checks will verify if a person is wanted by local, state, and federal agencies. All contractor and subcontractor personnel must consent to LEADS background checks. Contractor and subcontractor personnel who do not consent to an LEADS check will be denied access to the installation. Information required to conduct an LEADS check includes: full name, driver's license number, and/or social security number, date of birth of the person entering the installation, and completion of a background check questionnaire. The contractor shall provide this information using the Scott AFB Form 21, Contractors Consent for Background Check, and shall submit it in conjunction with the contractor's request for either base or vehicle passes. Completion of a successful LEADS check does not invalidate the requirement for an escort when contractor or subcontractor personnel are working within controlled or restricted areas.

Contractors shall ensure their employees and those of their subcontracts have the proper credentials allowing them to work in the United States. Persons later found to be undocumented or illegal aliens will be remanded to the proper authorities. The contractor shall not be entitled to any compensation for delays or expenses associated with complying with the provisions of this clause. Furthermore, nothing in this clause shall excuse the contractor from proceeding with the contract as required.

Badges: The contractor is required to provide identification badges for their employees. All contractor personnel shall wear these badges while on duty on the government site. Badges are required to identify the individual, company name, and be clearly and distinctly marked as contractor. Size, color, style, etc. are to be mutually agreed to by contractor and government. The contractor's identification badge will not be used as an entry requirement for installation entry or into any government designated controlled or restricted area. **All DBIDS cards/passes will be turned in to the Visitors Control Center upon expiration of pass and/or completion of contract.**

Contractor Registration of Vehicles on Scott AFB: All contractor or contractor employees' vehicles used for the performance of this contract shall comply with all local, state and federal regulations. Additionally any pass shall be surrendered to Security Forces upon demand to positively identify a person's need to be on Scott AFB.

Access to Installation during Force Protection Conditions (FPCONs): Contractors will be assigned a mission essential designation IAW requirements contained in Scott Air Force Base Integrated Defense Plan 31-1. Only the installation commander or the unit commander requesting contract support will assign the mission essential designation.

Property Protection: Property protection for facility where the contractors' primary work center is located will be the responsibility of the local facility manager and local Government Security Manager, or their duly authorized representative IAW AFI 31-101, Integrated Defense and command/local directives. The contractor shall safeguard all government-owned equipment and materials in his/her possession or use.

Safeguarding Classified or Unclassified Information: The contractor shall meet Air Force standards for storing, processing, and handling classified information and systems. Additionally, all resources (e.g. maps, publication/instructions, photos) provided by the government to assist the contractor in the performance of their contract will be surrendered upon termination of employment or the end of the contract performance period.

Non-Disclosure Agreements: To safeguard information, the contractor shall enter into non-disclosure agreements with the responsible local security manager.

Privacy Act: Work on this project requires that personnel have access to Privacy Information. Personnel shall adhere to the Privacy Act, Title 5 of the U.S. Code, Section 552a and applicable agency rules and regulations.

Contractors Working in Controlled or Restricted Areas

The unit requesting contract support will provide escort (s) for contractors' at all times when within a controlled area. Contractors shall not escort other contractor employees within controlled or restricted areas. In addition, contractors shall fulfill, maintain, and comply with all security requirements IAW Scott Air Force Base Integrated Defense Plan 31-1, and command/local directives.

Access To Government Facilities with Controlled or Restricted Areas

The contractor shall comply with security regulations imposed by the installation commander and/or the agency responsible for the project location. Due to specific mission requirements inherent in the nature of controlled or restricted areas on Scott AFB, the government may direct the contractor to leave the controlled or restricted areas at any given time.

Contractors Responsibilities while Working within Controlled or Restricted Areas

Only contractor personnel with proper authority and qualifications shall enter a controlled or restricted area. Certain facilities require the issuance of an AF Form 1199. The government, at any time, may revoke the AF Form 1199. The procedures for the issuance of an AF Form 1199 are contained in Scott Air Force Base Integrated Defense Plan 31-1. Contractors shall not escort other contractor employees within controlled or restricted areas. In addition, contractors shall fulfill, maintain, and comply with all security requirements contained in Scott Air Force Base Integrated Defense Plan 31-1.

Access To Government Facilities with Controlled or Restricted Areas for Replacement Contractors

The unit requesting contract support will continuously escort replacement contractors, not initially possessing the proper clearances and requiring entry to controlled or restricted areas. Replacement contractors shall submit paperwork within 30 days of being assigned to obtain an approved security clearance or favorable review. Replacement contractor personnel shall obtain a security clearance prior to working with, or having direct access to, classified material. In addition, replacement contractor personnel shall obtain a

“Favorable review” prior to having access to a Controlled Area. The above information shall be submitted to 375 AMW/IP.